# THRIVING AS AN ACADEMIC SPECIALIST

## **Tuesday, February 2, 2021-WORKSHOP AGENDA**

8:30 a.m.-8:40 a. m **Welcome**

 *Marilyn Amey, Interim Associate Provost for Faculty and Academic Staff Development*

 *Teresa Woodruff, Provost and Executive Vice President for Academic Affairs*

8:40 a.m. - 9:20 a.m. **Academic Specialist: History, Roles, Appointment Types and Advancing as a Specialist**

*Suzanne Lang, Interim Associate Provost and Associate Vice President, Academic Human Resources
This section will focus on the system for Academic Specialists at Michigan State University. It will include the history of the system, purpose, process and how the system has evolved over time. An overview of the promotional process from Academic Specialists to Senior Academic Specialist will be included.*

9:20 a.m. – 9:35 a.m. **Academic Specialist Advisory Committee (ASAC) Overview**
 *Erica Fiasky, Chair, Academic Specialist Advisory Committee*

9:35 a.m. - 10:05 a.m. **Approaching the Process***Sonja Fritzsche, Associate Dean for Personnel and Administration, College of Arts and LettersThis section will focus on approaching the promotional process, which will include how to utilize your annual evaluation and discussing performance expectations with your supervisor, methodology for the reflective essay, and how to track and document your accomplishments. We will also discuss basic types of evidence and documentation that should be gathered over time, including letters of support, in preparation of transitioning into the next phase of your career.*

10:05 a.m. – 10:15 a.m. **Break**

10:15 a.m. – 10:55 a.m. **Strategies for Professional Growth as an Academic Specialist** *Dwight Handspike, Associate Director and Continuing Advising Specialist, BUS*

*John Melcher, Assoc. Director of the Center for Community and Economic Development, fixed term outreach specialist, UOE*

*Amol Pavangadkar, Senior Fixed-Term Teaching Specialist, CAS
Meagan Rau, Sr. Specialist Advisor (CSS)*

*10:55 a.m. – 11:10 a.m.* **Wrap-up, Evaluation Reminder, and Breakout Session Description**

 *Marilyn Amey, Interim Associate Provost for Faculty and Academic Staff Development*

11:10 a.m. - 12:30 p.m. **Appointment Type Breakout Sessions-***Informal breakout sessions for facilitated conversations about the Academic Specialist system, promotion, questions, and networking based on appointment type.*

**11:10 a.m.-11:45 a.m. Session 1**

 **11:50 a.m.-12:30 p.m. Session 2**

\*\*All sessions will repeat with the addition of the AHR session in the second round.

***Outreach-****Bryan Beverly, Director, Office of K-12 Outreach, College of Education*

***Advising -****Sarah Handspike, Sr. Cont. Specialist, CSS*

***Teaching (including Designation B)-****Sonja Fritzsche, Associate Dean, CAL and Michael Everett, Sr. Cont. Specialist, CANR*

***Curriculum Development-****Scott Schopieray, Cont. Specialist, CAL and Stephen Thomas, Cont. Specialist, CNS*

***Research -****Sobha Ramanand, Sr. Continuing Specialist –Research (VPRI) and Steven J. Pierce, Cont. Specialist, CSTAT*

***From Theory to Practice: Strategies for Inclusive Excellence in the Specialist Community-*** *Danielle Flores- Lopez-****Academic Student Affairs******Associate Director of Student Success;*** *Yolanda Anderson-Teaching Specialist, College of Engineering; Dominique Devereaux­- Academic Advisor, Detroit M.A.D.E. Scholars Program; Grace Pregent- Interim Director of The Writing Center; Debra Thornton Fitzpatrick- Advising Director, North Neighborhood Engagement Center*

***\*\*AHR - Fixed-Term Specialist-****Suzanne Lang, Interim Associate Provost and Associate. VP and Kathy Lewless, Director, Academic Human Resources*

**Please visit the** [**Thriving as an Academic Specialists Resource Webpage**](https://aan.msu.edu/academic-career-paths/thriving-as-an-academic-specialist-at-msu/#overlay-context=)