THRIVING AS AN ACADEMIC SPECIALIST
Tuesday, February 11, 2020, Heritage Room, University Club
WORKSHOP AGENDA

8:00 a.m.
Registration, Networking, and Continental Breakfast

8:30 a.m.
Welcome
Theodore H. Curry, Associate Provost and Associate Vice President, Academic Human Resources
Teresa A. Sullivan, Interim Provost and Executive Vice President for Academic Affairs

8:40 a.m. - 9:20 a.m.
Academic Specialist: History, Roles, Appointment Types and Advancing as a Specialist
Theodore H. Curry, Associate Provost and Associate Vice President, Academic Human Resources
This section will focus on the system for Academic Specialists at Michigan State University. It will include the history of the system, purpose, process and how the system has evolved over time. An overview of the promotional process from Academic Specialists to Senior Academic Specialist will be included.

9:20 a.m. - 9:35 a.m.
Academic Specialist Advisory Committee (ASAC) Overview
Justin St. Charles, Chair, Academic Specialist Advisory Committee

9:35 a.m. - 10:05 a.m.
Approaching the Process
Sonja Fritzsche, Associate Dean for Personnel and Administration, College of Arts and Letters
This section will focus on approaching the promotional process, which will include how to utilize your annual evaluation and discussing performance expectations with your supervisor, methodology for the reflective essay, and how to track and document your accomplishments. We will also discuss basic types of evidence and documentation that should be gathered over time, including letters of support, in preparation of transitioning into the next phase of your career.

10:05 a.m. - 10:15 a.m.
Break

10:15 a.m. - 10:55 a.m.
Strategies for Professional Growth as an Academic Specialist
Cori Fata-Hartley, Assistant Dean for Academic Affairs, CNS
Dwight Handspike, Associate Director and Continuing Advising Specialist, BUS
Laurie Linscott, Senior Continuing Outreach Specialist, CSS
Amol Pavangadkar, Senior Fixed-Term Teaching Specialist, CAS

10:55 a.m. - 11:00 a.m.
Wrap-up, Evaluation Reminder, and Breakout Session Description
Theodore H. Curry, Associate Provost and Associate Vice President, Academic Human Resources

11:05 a.m. - 12:30 p.m.
Appointment Type Breakout Sessions
(Two – 35 minute Sessions)
Informal breakout sessions for facilitated conversations about the Academic Specialist system, promotion, questions, and networking based on appointment type.

Outreach (Room B119)
Joy Landis, Sr. Cont, Specialist, CANR
Laurie Linscott, Sr. Cont. Specialist, CSS

Advising (Room B120)
Shannon Brecheisen, Cont. Specialist, BUS
Sarah Handspike, Sr. Cont. Specialist, CSS

Session One
11:10 a.m. - 11:45 a.m.
Teaching including Designation B (Room B108/110)
Sonja Fritzsche, Associate Dean, CAL
Michael Everett, Sr. Cont. Specialist, CANR

Curriculum Development (B113/121)
Scott Schopieray, Cont. Specialist, CAL
Stephen Thomas, Cont. Specialist, CNS

Session Two
11:55 a.m. - 12:30 p.m.
Research (Heritage Room)
Justin Micomonaco, Honors College,
Steven J. Pierce, Cont. Specialist, CSTAT

AHR - Fixed-Term Specialists (Heritage Room)
(The Offered in Session Two Only)
Theodore H. Curry, Asc. Provost and Asc. VP
Kathy Lewless, Director

Review of Form C - Academic Specialist Advisory Committee (B122/124)
Nicola Imbraciso, Specialist, CAL
Kari Kammel, Specialist, CSS
Danielle Flores Lopez, CNS

Please visit the Thriving as an Academic Specialists Resource Webpage.
https://tinyurl.com/MSUAcadSpec