Spartan helmet

Academic Advancement Network

Leadership Institute Sessions 2018-19

| **Session Name** | **Date, Time and Location** |
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| **MSU Budget Basics** | Thursday, September 13  9-10:30 a.m.  443 Administration |
| **Difficult Conversations** | Friday, October 19  9-10:30 a.m.  Green Room, Main Library |
| **Transitioning into Academic Leadership: From Putting Out Fires to Effecting Change** | Thursday, November 1  3-4:30 p.m.  443 Administration |
| **Retention, Hiring, and Spousal Hires\* rescheduled from Oct. 4.** | Thursday, November 15  9-10:30 a.m.  443 Administration |
| **Working with Support Staff** | Friday, November 30  9-10:30 a.m.  443 Administration |
| **Faculty and Academic Staff Performance Reviews plus Reappointment, Promotion, and Tenure** | Thursday, January 17  9-10:30 a.m.  4th Floor Board Room, Administration |
| **Discipline, RVSM and Sexual Harassment** | Friday, February 22  9-10:30 a.m.  Green Room, Main Library |
| **Prioritizing and Time/Email Management** | Thursday, March 14  9-10:30 a.m.  443 Administration |
| **Effective Decision Making & Running Efficient Meetings** | Friday, March 29  9-10:30 a.m.  Green Room, Main Library |

Register for these sessions at: [**https://tinyurl.com/LeadershipInst2018**](https://tinyurl.com/LeadershipInst2018)