The Academic Advancement Network, the Hub for Innovation in Learning and Technology, The Graduate School, MSU Libraries, the Office of the Associate Provost for Undergraduate Education, the Office for Inclusion and Intercultural Initiatives, IT Services Teaching and Learning, the College of Social Science and others, are pleased to issue this call for proposals for the 2nd Annual MSU Teaching and Learning Spring Conference.

The goal of this conference is to leverage the collective skills and knowledge about teaching in order to build and strengthen dynamic communities of practice working toward the common goal of a stronger, more cohesive MSU. The committee seeks submissions that showcase transformative teaching (early stage, in-process, or reflective efforts), utilizing bold ideas to enhance the experience at Michigan State University for students, faculty, staff, administrators and community as a whole. The diversity of session types and topic areas is designed to invite proposals from groups or individuals from the MSU community engaged in teaching and learning practice. All proposals will be evaluated using a blind peer-review process. Detailed information about the session types, topic areas, and guidelines for submission can be found below.

Collectively, the conference seeks to:
- Actively engage participants
- Reflect current evidence-based practice
- Stimulate personal and professional growth
- Build working partnerships
- Highlight contributions of diversity

Important Dates
The conference will take place Monday, May 7 through Thursday, May 10, 2018 in Wells Hall and the MSU Main Library. Proposals are due at 5:00 p.m. on Monday, February 12, 2018. Everyone will be notified regarding acceptance of proposals by Monday, February 26, 2018.

Session Types
Presentations of practice, research, and collaboration with regard to teaching and learning are all encouraged. Session types include:

- **Information Sessions**: Interactive information sessions combine brief presentations or panel discussions with methods that engage all participants (30 minute presentations, 10 minutes for questions and discussion)

- **Roundtable/Collaborative Action Sessions**: This is an opportunity for various kinds of interactions in a smaller group setting (10-15 people), such as discussion of a concept, approach, problem, program, issue, case study, or reading (45 or 90 minute sessions)

- **Workshops**: Teaching a skill, with a tangible output (90 minute sessions)

- **Poster Sessions**: The poster session provides an ideal format for presenting in a context where colleagues can engage in many one-on-one discussions, facilitated by well-designed posters, as well as supplemental materials.
Topic Areas/Track descriptions

- **Incorporating Technology in Teaching**: Topics could include explorations of current and new technologies that support teaching or measuring the effectiveness of a technology implementation.

- **Developing Disciplinary Teaching Strategies**: Topics could include ideas for teaching practice within the disciplines and/or measuring the effectiveness of an aspect of practice and/or outcomes in order to improve teaching in the discipline.

- **Creating Effective Learning Environments**: Topics could include practices, processes, theories, techniques related to classroom and other teaching and learning, as well as measuring the impact of the environment on learning.

- **Understanding the University Context**: Topics could include practices, processes, theories, or techniques related to the systemic development of institutions and organizations, and/or establishment and growth of practices and processes that support positive campus culture.

- **Assessing Student Learning**: Topics could include using summative and/or formative approaches, testing, grading, classroom assessment, course design, portfolio assessment, and/or student data analytics.

Guidelines for Submission

1. Submit a proposal via the following [Qualtrics proposal submission form](#). The deadline is Monday, February 12, 2018, at 5:00 p.m.

2. Select at least one and up to three tracks (Incorporating Technology in Teaching, Developing Disciplinary Teaching Strategies, Creating Effective Learning Environments, Understanding the University Context or Assessing Student Learning).

3. Select the session type or types that you would like to present in.

4. Enter proposal title and 250 word abstract.

5. Enter main presenter details (title, college/department/organization, role, contact information).

6. Add second presenter or other team members.

7. Select any presentation materials needed for the proposed program.

8. Complete final details including a 50-word program description, information on how the session will be interactive and/or impactful.

9. Once a proposal has been submitted, you may submit another session by repeating the process.

10. The main presenter will receive notification regarding acceptance by Monday, February 26, 2018. It is the main presenter’s responsibility to ensure that if accepted, a representative from the team is available and present at the Spring Conference to share the program.