

# MICHIGAN STATE UNIVERSITY

January 9, 2018

TO: Deans, School Directors, and Department Chairs

FROM: Theodore H. Curry, II, Associate Provost and  
Associate Vice President for Academic Human Resources

Juli Wade Associate Provost for Faculty and Academic Staff  
Development

SUBJECT: Call for Applications – Big Ten Academic Alliance (Formerly CIC)  
Academic Leadership Program, 2018-2019

The Office of the Provost encourages academic leaders to consider participation in the 2018-2019 Big Ten Academic Alliance Academic Leadership Program. This Program provides a unique opportunity for academic administrators and faculty to develop leadership and administrative skills and to gain a deeper understanding of higher education. The eligibility criteria are listed on page 2.

In addition, current academic administrators are asked to identify *emerging leaders* with exceptional ability and promise and speak with Terry Curry or Juli Wade about their potential candidacy. Because of the competitive nature of this program, faculty already holding an administrative position are likely to receive priority.

To learn more about the ALP, please visit the Academic Advancement Network website at <http://aan.msu.edu/BTAA-ALP> and the Big Ten Academic Alliance website at: <http://www.btaa.org/projects/leadership/alp/introduction>.

## **Program Background**

Established in 1987, the Academic Leadership Program (ALP) is designed to develop the leadership and managerial skills of academic administrators and faculty on Big Ten Academic Alliance campuses who are challenged by tightening budgets, changing student populations, and increasing pressures from external sources.

Academic administrators at the Big Ten Academic Alliance universities have dual roles: they are responsible for advancing education and/or scholarship while serving as managers of large complex organizations. The Academic Leadership Program is specifically oriented to the challenges of academic administration at major research universities. The ALP focuses on enhancing organizational and institutional knowledge with perspectives on dimensions of leadership.



## **OFFICE OF THE PROVOST**

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## **Program Expectations**

Fellows are expected to attend approximately 12 on-campus ALP sessions with MSU speakers; three, 3-day, off-campus seminars; and two dinner events.

The 2018-2019 off-campus seminar dates and locations are:

### **Seminar I: October 11-13, 2018**

Site: University of Minnesota

### **Seminar II: February 7-9, 2019**

Site: Purdue University

### **Seminar III: April 11-13, 2019**

Site: University of Illinois

Applicants must be available to attend each of the off-campus seminars and on-campus events

## **Eligibility and Selection**

The Office of the Provost will provide funding for five individuals to participate in the Academic Leadership Program. MSU has two methods for selection to create a cross-institutional cohort of Fellows.

### **Tenure System, NSCL/FRIB, Health Programs Faculty, and Librarians**

Four applicants will be selected through an application and interview process (see below). Applicants should:

- be appointed in the tenure system, NSCL/FRIB, Library, or Health Programs Faculty appointment systems
- have a strong faculty background and commitment to administration
- have a minimum of five years of professional experience in a university setting

### **Other MSU Faculty and Staff**

The Provost will select one additional member of the cohort in consultation with senior MSU leaders, from among the rest of the MSU faculty, academic staff, and support staff.

If your MSU appointment is not as a faculty member in the tenure system, NSCL, Library, or Health Programs system, and you wish to pursue the ALP, please contact your dean, vice president, or other senior administrator who can indicate their support for your participation to Provost Youatt. Also copy Cindi Leverich at [youngcin@msu.edu](mailto:youngcin@msu.edu) to indicate your interest.

## **Application Process**

Tenure system, NSCL/FRIB, Library, or Health Programs Faculty Appointment Systems applicants should submit the following materials to:

[https://msu.co1.qualtrics.com/jfe/form/SV\\_eED6DFqLT3nMEOp](https://msu.co1.qualtrics.com/jfe/form/SV_eED6DFqLT3nMEOp) by **February 8, 2018 at 11:59 p.m.**

### Required elements include:

- Biographical statement (one page limit)
- CV (please limit to six pages)
- Letter from the applicant clarifying why they want to participate in the Academic Leadership Program (two page limit). This letter should include a brief synopsis of the applicant's leadership trajectory (where they have been and where they want to go), a summary of the issues they see as critical for Higher Education leaders, and a statement about their commitment to MSU.

A screening committee of administrators and past ALP Fellows appointed by the Office of the Provost will review the materials as a basis for selecting individuals to interview.

- If selected for an interview, one copy of a letter of nomination from the applicant's direct supervisor (dean or department chair/school director) should be submitted by **February 23, 2018.**
- The screening committee will interview selected candidates February 28 - March 1.

MSU and the Big Ten Academic Alliance reaffirm their commitment to diversity by strongly encouraging the participation of women and faculty of color.

### Criteria for Selection

- Evidence of dedication to academic administration, leadership issues and/or challenges in higher education (e.g. academic governance or significant leadership positions in public, private or volunteer agencies or programs outside of higher education). Having a formal leadership role is not a criterion for selection but will strengthen the application.
- Ability to present a coherent statement that relates the personal and professional benefits of the Fellowship to the needs of the University and the mission and goals of the academic unit.
- Evidence that the nominee has a commitment to and awareness of the need for diversity in higher education.
- Willingness to commit the time needed to benefit from the Fellowship year.
- Evidence of endorsement from appropriate department/school or college level administrator (applicant's direct supervisor).

Please hold **Wednesday, April 25, 2018, from 5:00 p.m. – 8:00 p.m.**, for a Big Ten Academic Alliance ALP Welcome Dinner in the event that you are selected as a Fellow for 2018-2019.

### Questions

Questions may be directed to Theodore Curry ([thcurry@msu.edu](mailto:thcurry@msu.edu)), Juli Wade ([wadej@msu.edu](mailto:wadej@msu.edu)), or Cindi Leverich ([youngcin@msu.edu](mailto:youngcin@msu.edu)).